



CATHOLIC PARISH

INSTRUCTIONS FOR MY FUNERAL

The passing of a loved one is one of the hardest things we face in this life. Frequently, funerals are handled in a rush and in a manner that sometimes does not reflect the wishes of the deceased, for the simple reason that family members often don't know the deceased's wishes. Pre-planning a funeral service serves to ensure that your wishes are known and relieves those whom you leave behind of the necessity to make arrangements for you.

You are invited to fill out these forms and request that the church and relatives keep them on file. Please do not put these forms in a safe deposit box for easy accessibility.

GENERAL INFORMATION

Last Name: _____ First Name: _____

Middle Name: _____ Title (Mr., Mrs., etc.): _____

Address: _____

City: _____ State: _____ Zip: _____

Date of birth: ____/____/____ Place of birth: _____
MM / DD / YYYY City, State (Country)

Phone #: _____ Secondary Phone #: _____

Gender: ☐ Male ☐ Female US Citizen? ☐ Yes ☐ No

Occupation: _____ Industry: _____

I am: ☐ Single ☐ Married ☐ Divorced ☐ Widowed

Highest level of education completed: _____

Military Service: ☐ Yes ☐ No

Spouse First Name: _____ Spouse Last Name: _____

Maiden (if applicable)

Next of kin if other than spouse: _____

Relationship: _____ Phone #: _____

Father's Name: _____

Mother's First and Maiden Name: _____

MORTUARY INFORMATION

Please contact the parish before contacting the mortuary.

Preferred mortuary / funeral home: _____

I have met with a funeral director at the above mortuary: ☐ Yes ☐ No

Upon my death, I would prefer: ☐ Burial / Interment ☐ Cremation

Burial Options:

Because the Catholic Church holds the human body to be sacred, burial is the preferred treatment of remains.

I would like my remains to be buried or interred in the following way:

- ☐ Buried in a cemetery plot
- ☐ Interred in a vault (above ground)
- ☐ Interred in a crypt (below ground)
- ☐ Interred in family mausoleum

Cremation Options:

Because the Catholic Church holds the human body to be sacred, cremated remains should be kept together and buried or interred in a columbarium or mausoleum. Scattering cremated remains, dividing them among family members, or keeping the cremated remains in a loved one's home are not in keeping with Church teaching.

Postponement of cremation until after the funeral service is also preferred. "This allows for the appropriate reverence for the sacredness of the body at the Funeral Mass: sprinkling with holy water, the placing of the pall, and honoring it with incense" (USCCB). It is also helpful for family members to be able to view the remains of their loved one prior to cremation. Many funeral homes offer a cremation casket which will be cremated with the body and can be used during the service. While having the bodily remains present for the funeral is preferred, it is not required.

- ☐ I would like cremation to be postponed until after the funeral service.

I would like my cremated remains to be:

- ☐ Buried in a cemetery plot
- ☐ Interred in a columbarium (above-ground structure used solely for the interment of cremated remains) or urn vault.
- ☐ Interred in family mausoleum

NOTES / THOUGHTS / OTHER PREFERENCES:

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FUNERAL SERVICE / LITURGY INFORMATION

I would like the following funeral service type: ☐ Funeral Mass / Service ☐ Memorial Mass / Service

Would you like to have any of the following? ☐ Vigil ☐ Viewing ☐ Rosary

Please schedule the service at (parish / church): _____

FUNERAL MASS DETAILS

I would like the following priest / deacon to celebrate my funeral service:

1st choice: _____ 2nd choice: _____

I would like the following person to give my eulogy:

1st choice: _____

2nd choice: _____

I wish to have an open casket: ☐ Yes ☐ No ☐ N/A

I would like the following to be my pallbearers (if applicable):

1. _____ 3. _____

2. _____ 4. _____

I would like the following to bring up the gifts:

1. _____ 3. _____

2. _____ 4. _____

READINGS—PLEASE SEE THE NEXT PAGE FOR SUGGESTED READINGS.

1st Reading (from Old Testament): _____

Psalm (sung by cantor): _____

2nd Reading (from New Testament): _____

Gospel: _____

My preferred Lectors are:

1. _____ 2. _____

MUSIC (TYPICALLY 3-4 SONGS)

Procession (Opening): _____

Offertory / Preparation: _____

Communion: _____

Sending Forth / Recessional: _____

My preferred cantor is: _____

Other musicians / instrumentalists: _____

FUNERAL MASS READING OPTIONS

OLD TESTAMENT READINGS

C1 - 2 Maccabees 12: 43-46

C4 - Wisdom 4: 7-15

C6 - Lamentations 3: 17-26

C2 - Job 19: 1, 23-27a

C5 - Isaiah 25: 6a, 7-9

C7 - Daniel 12: 1-3

C3 - Wisdom 3: 1-9 (long version) OR Wisdom 3: 1-6, 9 (short version)

RESPONSORIAL PSALMS

D1 – Psalm 23

D6 - Psalm 103

D2 – Psalm 25

D7 – Psalm 116

D3 – Psalm 27

D8 – Psalm 122

D4 – Psalm 42 and 43

NEW TESTAMENT READINGS

E1 - Romans 5: 5-11

E6 - Romans 14: 7-9, 10c-12

E11 - Philippians 3: 20-21

E2 - Romans 5: 17-21

E7 - 1 Corinthians 15: 20-28 (long version) OR 1 Corinthians 15: 20-23 (short version)

E12 - 1 Thessalonians 4: 13-18

E3 - Romans 6: 3-9 (long version) OR Romans 6: 3-4, 8-9 (short version)

E8 - 1 Corinthians 15: 51-57

E13 - 2 Timothy 2: 8-13

E4 - Romans 8: 14-23

E9 - 2 Corinthians 4: 15-5:1

E14 - 1 John 3: 1-2

E5 - Romans 8: 31-35, 37-39

E10 - 2 Corinthians 5: 1, 6-10

E15 - 1 John 3: 14-16

ALLELUIA VERSES (BEFORE THE GOSPEL)

Matthew 11:25

John 6:40

2 Timothy 2:11b-12a

Matthew 25:34

John 6:51a

Revelation 1:5a, 6b

John 3:16

John 11:25-26

Revelation 14: 13

John 6:39

Philippians 3:20

GOSPEL READINGS

G1 - Matthew 5: 1-12a

G8 - Luke 23: 33, 39-43

G15 - John 11: 32-45

G2 - Matthew 11: 25-30

G9 - Luke 23: 44-46, 50, 52-53, 24:1-6a

G16 - John 12: 23-28 (long version) OR John 12: 23-26 (short version)

G3 - Matthew 25: 1-13

G10 - Luke 24: 13-35 (long version) OR

G17 - John 14: 1-6

G4 - Matthew 25: 31-46

G11 - John 5: 24-29

G18 - John 17: 24-26

G5 - Mark 15: 33-39, 16: 1-6 (long version) OR Mark 15: 33-39 (short version)

G12 - John 6: 37-40

G19 - John 19: 17-18, 25-39

G6 - Luke 7: 11-17

G13 - John 6: 51-59

G7 - Luke 12: 35-40

G14 - John 11: 17-27 (long version) OR John 11: 21-27 (short version)

FUNERAL MASS MUSIC SUGGESTIONS

GATHERING SONGS

Be Not Afraid	Hosea	Remember Your Love
Covenant Hymn	I Know That My Redeemer Lives	Soon and Very Soon
Crown Him With Many Crowns	Jesus Christ is Risen Today	You Are Mine
Here I am Lord	On Eagles Wings	

RESPONSORIAL PSALMS

D1 – Psalm 23 “Shepherd Me O God”	D3 – Psalm 27 “The Lord is My Light”	Psalm 91 “Be With Me Lord”
D2 – Psalm 25 “To You O Lord”	Psalm 34 “Taste and See”	D6 - Psalm 103 “The Lord is Kind & Merciful”

PREPARATION OF GIFTS

Be Not Afraid	Prayer of St. Francis	You Are Mine
Blest Are They	Precious Lord, Take My Hand	Shepherd of My Heart
Eye Has Not Seen	Shepherd Me O God	We Have Been Told
Here I am Lord		

COMMUNION SONGS

Behold the Lamb	Take and Eat	Without Seeing You
Blest Are They	Taste and See	You Are Near
Eye Has Not Seen	Unless a Grain of Wheat	Amazing Grace
I am the Bread of Life	We Walk by Faith	Ave Maria
Now We Remain	We Have Been Told	

CLOSING SONGS

Amazing Grace	In the Garden	Sing a New Song
Blest Be the Lord	Joyful Joyful We Adore Thee	Soon and Very Soon
City of God	On Eagles Wings	Ye Watchers and Ye Holy Ones
How Great Thou Art		

NOTES / THOUGHTS / ADDITIONAL PREFERENCES



RECORDS FOLLOW-UP

VETERANS RECORDS

Rank & Branch of Service: _____ Name of War _____

Date & place entered Service: _____

Date & place discharged from Service: _____

Service Number / Identification Number: _____

Discharge Paper on file: ☐ Yes ☐ No Location of Papers: _____

Location of Form DD214: _____

If Federal Retiree, Office of Personnel Management Claim Number: _____

OTHER RECORDS

Pension Benefits from employer—who should be notified: _____

Location of Will: _____

Location of Safe Deposit Box: _____

Attorney: _____
Name (first and last) Address

_____ Phone # City, State, Zip

BANK ACCOUNTS (Name of bank, type of account, stocks & bonds)

1. _____

2. _____

OUTSTANDING LOANS AND CREDIT OBLIGATIONS

CHURCH RECORDS

Location of Sacrament Certificates: _____

Date Baptized: _____ Date Confirmed: _____

Baptism Parish, City and State: _____

Confirmation Parish, City and State: _____

For Married Persons: Place and Date of Marriage: _____

END-OF-LIFE DECISIONS / NOTIFICATION OF SURVIVORS

Please see our website www.ourladyofloreto.org/funeral-planning for a guide explaining the Catholic Church's stance on various end-of-life issues.

Pursuant to the Uniform Anatomical Gift Act, I hereby give, effective upon my death:

- ☐ Any needed organ or parts
- ☐ Parts or organs listed _____

My signature: _____ Date: _____

Witnessed by: _____

Witnessed by: _____

FINAL DISPOSITION: Burial _____ Cremation _____ Donation _____

A. I leave this to my next of kin _____

B. I have made arrangements regarding my cremated remains or internment as follows: _____

Designated location of burial plot, cemetery, mausoleum, columbarium or other instructions: _____

This authorizes release of my remains to:

Mortuary

Witness (print): _____ Signature: _____

Make copies available to: Executor of Will; Next of Kin.

INFORMATION FOR SURVIVORS—Key persons to be notified.

- | | |
|---------------------------|----------------|
| 1. Church _____ | Phone #: _____ |
| 2. Doctor _____ | Phone #: _____ |
| 3. Funeral Home _____ | Phone #: _____ |
| 4. Executor of Will _____ | Phone #: _____ |

Relatives and Friends to be notified—names, addresses, phone #'s, relationship:

1. _____
2. _____
3. _____

Insurance Policies:

Company	Policy Number	Amount	Agent
1.			
2.			
3.			
4.			

Other information for survivors:

***** DO NOT KEEP THIS INFORMATION IN A SAFE DEPOSIT BOX *****

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