

**AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS
(ACH DEBITS)**

**Our Lady of Loreto Catholic Parish
18000 E Arapahoe Road, Foxfield, CO 80016**

84-1489200

I (we) hereby authorize Our Lady of Loreto Catholic Parish, hereinafter called PARISH, to initiate debit entries to my (our) () Checking () Savings account (select one) indicated below at the depository financial institution named below, hereinafter called BANK, and to debit the same to such account. The amount to be debited is detailed below.

The debits will occur

- weekly on Friday & the amount to be debited is \$ _____
- bi-monthly on the 1st & 3rd Friday of the month & the amount to be debited is \$ _____
- monthly on the 1st Friday of the month & the amount to be debited is \$ _____
- monthly on the 3rd Friday of the month & the amount to be debited is \$ _____

If any such date falls on a holiday the debit will occur on the business day previous to the Friday date.

The amounts debited from my (our) account is to be applied to my

- OFFERTORY** Please discontinue sending me offertory envelops _____
- BUILDING ON OUR FAITH** Please discontinue sending me reminder notices _____
- FULFILLING HOPE** Please discontinue sending me reminder notices _____

contributions to Our Lady of Loreto Parish.

(Please complete a separate AUTHORIZATION for each type of contribution).

BANK NAME/BRANCH _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

ROUTING # _____ **ACCOUNT #** _____

This authorization is to remain in full force and effect until PARISH has received written notification from me (or either of us) of its termination in such time and in such manner as to afford PARISH and BANK a reasonable opportunity to act on it.

NAME(S) _____

(PLEASE PRINT)

ENVELOPE # _____ **ID #** _____ **DATE** _____

SIGNED _____ **SIGNED** _____

PLEASE ATTACH A VOIDED CHECK, PLACE AUTHORIZATION FORM & VOIDED CHECK IN ENVELOPE IN OFFERTORY BASKET OR DELIVERY TO PARISH OFFICE.

OUR LADY OF LORETO
ELECTRONIC FUNDS TRANSFER
AUTHORIZATION TO *CONTRIBUTE* VIA ACH

Would you like to make your offertory, Building on Our Faith or Fulfilling Hope contributions to Our Lady of Loreto via electronic funds transfer? In response to several parishioners request OLOL offers you this option after you complete and return this form.

WHAT IS ELECTRONIC FUNDS TRANSFER?

Electronic Funds Transfer (EFT) is an electronic transfer of funds through a national automated clearinghouse directly from your bank account to OLOL's bank account.

WHAT ARE THE BENEFITS OF EFT?

Instead of preparing checks and returning them to OLOL in your offertory envelopes, Building On Our Faith or Fulfilling Hope Reminder notices, funds are directly withdrawn from your account, on the Friday(s) you specify. If you would like us to discontinue sending you offertory envelopes and/or Building On Our Faith or Fulfilling Hope Reminder notices please let us know and we will discontinue sending them.

HOW DO I SIGN UP?

Complete the EFT Agreement on the reverse side. After attaching a voided check and inserting both the Authorization and the voided check in an envelope, you may either place the envelope in the offertory basket, hand deliver it to the parish office or mail it to the parish office, attention Bookkeeper, EFT.

WHEN WILL AMOUNTS BE WITHDRAWN FROM MY ACCOUNT?

You choose the frequency of your contributions. You may request weekly, bi-monthly or monthly contribution dates. Amounts will be withdrawn from your account on Friday(s) or if Friday is a holiday, on the business day previous to the Friday date.

WHAT IS THIS ROUTING # YOU WANT?

The routing number on your check is the series of numbers just before your account number, on the bottom of the check. These numbers identify your bank and are required in order for us to process your EFT.

I HAVE OTHER QUESTIONS, WHO CAN I CONTACT?

Call Lenny Best regarding Fulfilling Hope questions (303.414.2267 or lbest@ourladyofloreto.org) or Sandy Myers (303.414.2251 or smyers@ourladyofloreto.org) for general questions.

THANKS